

Agenda

PATIENT PARTICIPATION GROUP MEETING

[Date:8/02/2019 Time of Meeting 10.30AM]
[PPG meeting to be held at Dr Kulshrestha's Surgery]

Attendees:

_____ Mr WV _____ [Enter name of attendee] - Chairperson

_____ MO _____ [Enter name of attendee] – Vice chairperson

_____ Mrs Shash _____ [Enter name of attendee] – Secretary

_____ SU _____ [Enter name of attendee]

_____ KL & Su KU _____ [Enter name of attendee]

Non-Attendees:

_____ [Enter name of attendee]

No.	Agenda Item	Action
1.	Introductions CQC Visit New Website Demonstration Merger of Branch Complete	To come to the Practice. President has to come at 10 am
2.	Apologies: No Apology received	
3.	Minutes from previous meeting : 21/12/18 was discussed Merger and Public consultation meeting was discussed. No patient is attending at Branch. Patients are happy to come to the Summerfield Surgery.	Appreciated
4.	Patient Survey FFT was discussed and going on well and put on website every month. Merger was a good issue to improve the access.	Appreciated
5.	A.O.B: New Website demonstration. •	Members told to look at the website as plenty of information is there.
6.	Next scheduled PPG Meeting Not Decided.	

7.	Meeting at a close	

Please note: Patients, Complaints, Staff or Clinical Matters WILL NOT be discussed at PPG Meetings